



**MINUTES
BOARD OF DIRECTORS
ROSSMOOR COMMUNITY SERVICES DISTRICT**

REGULAR MEETING

RUSH PARK
3021 Blume Drive
Rossmoor, California

Tuesday, November 8, 2011

A. ORGANIZATION

1. CALL TO ORDER: 7:00 P.M.

**2. ROLL CALL: Directors Casey, Maynard, Rips,
President Coletta**

DIRECTOR KAHLERT ARRIVED AT 7:05 p.m.

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS-Lt. Robert Wren Re: Quarterly Crime Statistics

Lieutenant Robert Wren reported that property crimes, vehicle theft in particular, was still a significant issue; mostly due to resident failure to secure their valuables. He stated that the items most frequently stolen were Garmin GPS devices, i-pods, and third row seats in Yukon and Escalade vehicles. He added that an incident of vandalism had been thwarted by his Deputy's diligence and good detective work and discussed an identity theft ring which involved a Rossmoor resident as one of the main perpetrators. Lt. Wren concluded that response times for Priority 1 calls had dropped considerably. Discussion ensued.

B. ADDITIONS TO AGENDA – None

C. PUBLIC FORUM

Rob Epstein had comments relative to his parkway tree. He requested that the tree be removed due to the debris it produced which littered the sidewalk and created a nuisance. The General Manager stated that the District Tree Consultant had investigated the matter and found the tree to be healthy. President Coletta stated that while he could appreciate Mr. Epstein's position, the District policy prohibited the removal of healthy trees. He added that there was a process in place and that Mr. Epstein had the prerogative of filing a damage claim with the District.

Joyce Bloom opined regarding some of the Board member's comments and conduct at last month's Board meeting. She inquired as to whether the General Manager's Case Study Analysis

would be posted on the District website for public viewing. The General Manager stated that it would.

D. REPORTS TO THE BOARD

1. AUDIT COMMITTEE REPORT ON FY 2010-2011 ANNUAL AUDIT

Recommendation to receive the report of the Audit Committee and approve the FY 2010-2011 Annual Audit Report and receive the Management Letter.

The General Manager reported relative to the recent Audit Committee Meeting and cash flow parameters.

District Auditor Brad Welebir gave a brief overview of the Audit Committee Meeting and answered questions from the Board relative to establishing a rainy day fund in accordance with GASB 54 requirements.

Motion by Director Maynard, seconded by Director Rips to receive the report of the Audit Committee on FY 2010-2011 Annual Audit, approve the Audit, and receive the Management Letter. Motion passed 5-0.

2. GENERAL MANAGER REPORT ON GOVERNANCE

Receive the report and provide direction to General Manager on future governance initiatives.

The General Manager reported relative to a report he submitted to the Board at their October meeting regarding a Shared Services Case Study dated June 18, 2011 undertaken on behalf of OC LAFCO. The Study examined potential cost savings by consolidation of Rossmoor with Los Alamitos and Seal Beach. The Study was critiqued by the General Manager who reported that there were findings based on assumptions, extrapolations and in some cases, inaccurate data, some of which was taken from previous documents such as the 2008 Comprehensive Fiscal Analysis relating to incorporation. Discussion ensued.

President Coletta thanked the General Manager for the update. The report was received and filed.

E. CONSENT CALENDAR

DIRECTOR CASEY REQUESTED THAT ITEM E-3 BE PULLED FROM THE CONSENT CALENDAR AT THIS TIME.

1a. MINUTES-REGULAR MEETING OF OCTOBER 11, 2011

1b. MINUTES-SPECIAL MEETING OF OCTOBER 25, 2011

2. SEPTEMBER 2011 REVENUE AND EXPENDITURE REPORT

3. QUARTERLY STATUS REPORT

Director Casey had questions relative to the General Manager's comments that the Mini-Park reservations were undesirable due to lack of restrooms at those locations. He inquired as to whether it would be feasible to install restrooms at the Mini-Parks. The General Manager stated that the capital cost would not only be considerable, but in addition, Golden State Water owned the Mini-Park properties and was not interested in making or allowing any further improvements to the land.

Director Casey had questions relative to the District's new website. He wanted to be assured that it was going to be easy to navigate.

Elizabeth Deering stated that the website upgrade was requested by the Board in order to convert the site to a format that could be simply edited by staff in real time, easily viewed on tablets and mobile devices, and would house the information and content desired by residents and required by a government agency. She stated that she would be happy to provide the board with a link to the site, so they could give their feedback and comments prior to going live in early December of 2011. Director Casey stated thanked Ms. Deering for the clarification and accepted her invitation to view the website progress.

Motion by Director Casey, seconded by Director Rips to approve Item E-3 on the Consent Calendar. Motion passed 5-0.

4. QUARTERLY RECREATION REPORT

5. QUARTERLY TREE REPORT

6. APPOINTMENT OF MAINTENANCE ASSISTANT

Motion by Director Casey, seconded by Director Rips to approve the remainder of the Consent Calendar as submitted. The remainder of the Consent Calendar was unanimously approved as submitted, 5-0.

F. PUBLIC HEARING-None

G. RESOLUTIONS-None

H. REGULAR CALENDAR

1. PROPOSED MEMORANDUM OF UNDERSTANDING: RCSD/RPN/LAGSL

Recommendation to receive the report and authorize the General Manager to execute the Memorandum of Understanding (MOU). The parties to the MOU are the District

(RCSD), the Los Alamitos Girls Softball League (LAGSL) and the Rossmoor Park Neighborhood (RPN). Lengthy Discussion ensued.

Van Zeitz of the Rossmoor Park Neighbors praised the efforts of the RCSD in trying to come to a satisfactory agreement. Although he conceded it was a step in the right direction he was still disappointed. He opined that in many ways the agreement still maintained the status quo. He concluded that the document was as good as it could be without actual changes to District park policies and encouraged the Board to accept the MOU. He stated his desire to have someone on the Board lead the charge towards modifying said policies.

Ralph Vartabedian urged the Board to adopt the MOU. He stated it wasn't a perfect document, but it did create a pathway to what the Rossmoor Park Neighbors wanted without alienating LAGSL. He outlined some of the highlights and benefits of the agreement, stating that even minor incremental changes make a huge difference in alleviating parking issues around Rossmoor Park. Discussion ensued relative to reconfiguring Field 1 at Rush Park to facilitate more game rotations.

President Coletta had questions relative to some of the language contained in the MOU and asked if the document would require any future review and/or modifications. Van Zeitz stated that the document was based on good faith but may have to be revised at a later date.

Motion by Director Rips, seconded by Director Casey to accept the Proposed Memorandum of Understanding between RCSD/RPN/LAGSL as presented. Motion passed 5-0.

2. SECOND READING TO PROPOSED REVISION TO POLICY NO. 2150 EMPLOYEE COMPENSATION AND BENEFITS

Recommendation to receive the report of staff and give second reading to revised Policy No. 2150 Employee Compensation and Benefits. Discussion ensued.

Motion by Director Rips, seconded by Director Casey to give second reading and approve revised Policy No. 2150 Employee Compensation and Benefits. Motion passed 5-0.

3. ISDOC OF ORANGE COUNTY RE: 2012 MEMBERSHIP DUES

Discussion and possible action to approve Independent Special Districts of Orange County (ISDOC) membership dues in the amount of \$200.00 for 2012. Discussion ensued. Director Maynard inquired as to the benefit of membership. The General Manager stated that it gave the RCSD a seat at the table in discussions.

Motion by Director Rips, seconded by Director Kahlert to approve the Independent Special Districts of Orange County (ISDOC) membership dues in the amount of \$200.00 for 2012. Motion passed 5-0.

I. GENERAL MANAGER ITEMS

The General Manager gave a brief update on the tennis courts repair status. He stated that the contractor had asked for a 10 day period to resurface the courts, but recent and predicted rains may cause delays. He requested Board direction on how to proceed with the Grand Re-Opening Ceremony, if at all, since the courts would have already been in use, prior to the target date of Saturday, November 19th.

J. BOARD MEMBER ITEMS

President Coletta thanked the General Manager and staff for their hard work on the Audit and MOU negotiation process. He commended Brad Welebir on being an outstanding CPA who made the audit process easy to understand for the Audit Committee members. He also stated that the curb at Orangewood and Shakespeare was in the process of being repaired and commended the County's Mr. Ignacio Ochoa for his cooperation and response with regard to the hardscape enforcement issue.

Director Rips also thanked the General Manager and staff for their work on the MOU and Audit. He stated that he was committed to seeing the MOU process through and to that end wanted to volunteer to Chair a park policy committee. President Coletta asked if there were any other volunteers. Director Bill Kahlert volunteered to be a member of the committee. President Coletta approved the formation of the Park Policy Review Committee.

Director Maynard thanked the Orange County Sheriff's Department for the significant reduction in Priority 1 Call response times. He reminded residents that in order to reduce property crimes, they needed to get back to basics by locking doors, gates, windows, vehicles, etc. Finally, he stated that he objected to the City of Seal Beach's attempt to acquire zoning for a Montecito housing project because of the traffic and parking impact it would have on Rossmoor residents and because he believed it was an abbreviated process with a lack of public participation. He encouraged residents to contact Melinda Coy.

Director Casey stated that he was pleased that Ignacio Ochoa had offered to assist with Parkway Hardscape enforcement. He praised District Tree Consultant Randy Reynolds for his excellent public relations skills. Finally, he offered his condolences to the City of Seal Beach and the victims of the Salon Meritage shooting tragedy which took place a couple of weeks ago.

K. CLOSED SESSION-None

L. ADJOURNMENT

Motion by Director Casey, seconded by Director Rips to adjourn the regular meeting at 9:00 p.m. Motion passed 5-0.

SUBMITTED BY:

Henry Taboada
Consulting General Manager